



國立臺中教育大學  
National Taichung University of Education

## 2024/2025 Admission Guidelines for International Degree Students

Application Period	Fall Semester	From February 1 <sup>st</sup> to April 30 <sup>th</sup>
	Spring Semester	From August 1 <sup>st</sup> to October 31 <sup>st</sup>

### Contact Information

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## National Taichung University of Education Key Dates for International Students Applying for 2024 Academic Year

Item	Date	
	Fall Semester	Spring Semester
Announcement of admission brochure	January 31, 2024	July 31, 2024
Online Application Period	February 01, 2024	August 01, 2024
Application Deadline	April 30, 2024	October 31, 2024
Admission Notification*	June 16, 2024	December 17, 2024
Sending admission notice to applicants	June 26, 2024	December 25, 2024
Registration	September, 2024	February, 2025

\* For the date of announcement of admission results, please refer to the application website.

Note: In areas where mail cannot be delivered due to the pandemic COVID-19, admission notices will be sent by email.

❖ **Online Application:**  
<http://insch.ntcu.edu.tw/>



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## International Students Fall 2024 - Spring 2025 Program List

**B**= Bachelor ; **M**= Master ; **D**= PhD

**EN**= English ; **CH**= Chinese ; **O**= Other

Department	Degree			Language		
	B	M	D	EN	CH	O
<b>College of Education</b>						
Department of Education	✓	✓	✓		●	
• Graduate Institute of Curriculum and Instruction		✓			●	
Department of Special Education	✓	✓			●	
Department of Physical Education	✓	✓			●	
Department of Early Childhood Education	✓	✓			●	
• Graduate Institute of Early Intervention		✓			●	
Graduate Institute of Education Information and Measurement		✓	✓	●	●	
<b>College of Management</b>						
Department of International Business	✓				●	
Department of Creative Design and Management	✓	✓			●	
• Master Program of Business Administration		✓			●	
Graduate Program of Sustainable Tourism and Recreation Management		✓			●	
Master Program of Higher Education Management		✓			●	
International Master of Business Administration (IMBA)		✓		●		
<b>College of Science</b>						
Department of Mathematics Education	✓	✓			●	
Department of Computer Science	✓	✓			●	
Department of Digital Content and Technology	✓	✓			●	
Department of Science Education and Application	✓	✓			●	
• Master Program of Environmental Education And Management		✓			●	

## College of Humanities

Department of Regional and Social Development	✓	✓			●	
Department of Taiwanese Languages and Literature	✓	✓				●
Department of Language and Literacy Education	✓	✓	✓		●	
• Master Program of Chinese Language Teaching		✓			●	
Department of English	✓	✓		●	●	
Department of Counseling and Applied Psychology	✓	✓			●	
Department of Music	✓	✓			●	
Department of Fine Arts	✓	✓			●	

## Application Procedures

### Log on to the online application system

<http://insch.ntcu.edu.tw/en/>

【 Applicants should open an account before application 】

※ Click on “Sign up” to register



### STEP 1. Department Information



### STEP 2. Fill in the application

【 Apply for up to 1 departments, graduate institutes or programs 】

※ In the second part, “Section” should be filled in for the master's programs, and the name of the department/graduate institutes can be repeated for the bachelor's programs.



### STEP 3. Autobiography and Study plan

Upload “Autobiography” and “Study plan” PDF files.



### STEP 4. Application Upload

For more details on the document upload for review, please refer to “Article B. Uploading Documents ” of Part II. Application Method in this Guidelines (page 7).

※ Download and print the deposition file, sign and return.

※ Upload the receipt after the payment is completed.

※ Applications received after the deadline will not be processed.



After completing online application and document upload for review, you will be notified by email that the registration is successful.

# Application Instructions

## I. Entry Requirements

International students who meet the following requirements are eligible to apply:

- A. **Nationality:** An individual of foreign nationality who has never held the status of an Overseas Chinese student on the date of application, and who complies with the “Regulations Regarding International Students Undertaking Studies in Taiwan” of the Ministry of Education (MOE).
- B. **Qualification:** International students with a high school diploma are eligible to apply for undergraduate programs, a Bachelor’s degree for Master programs, and a Master’s degree for PhD programs.

## II. Application Method

### A. Online application

- 1. Log on to the online application system: <http://insch.ntcu.edu.tw/>
- 2. Please take note of the following:
  - a. Remember the email address, account and password you used for applying. You will need those to log in to the system to modify application information and upload documents.
  - b. Download or print out the following documents which are automatically generated by the system after you have completed the online application: application form, Deposition and payment form or other required documents.
  - c. Comply strictly with the two steps below to complete payment and upload all the necessary documents before the designated deadline. Failure to do so may result in the cancellation of your application. All losses thus incurred shall be borne by the applicant.
- B. **Uploading Documents:** All applicants shall upload the required documents to the online application system. The documents may be uploaded separately and updated any time before the deadline. After uploading all the documents, applicants will be asked to confirm the submission of the documents. Please go through the documents carefully before confirming the submission. Applicants may not change the submitted documents for any reason once they have confirmed submission. NTCU will only process the documents last confirmed and submitted.

### **Required Certificates or Documents:**

- 1. A copy of diploma of the highest academic degree.
- 2. A copy of Chinese or English translation of the diploma and a copy of the academic transcript, authenticated by ROC representative offices abroad.
- 3. A certified copy of the Chinese or English language Proficiency.
- 4. A copy of passport or ID.
- 5. Personal resume and autobiography in English or Chinese (about 1,000 words required by the Department of English and Fine Arts; about 1,500 words required by the Department of Education for the doctoral program).
- 6. Study plan for bachelor programs / Research plan for graduate programs.

7. A copy of financial statement, authenticated by ROC representative offices abroad (minimum NT\$100,000 or US\$3,300).
8. Payment invoice/receipt of application fee.
9. Deposition: Please print out, sign and upload the signed copy back to the system.
10. Photograph: a close-up color shot of the head and shoulders (no hats) within the last 6 months. Please upload in JPG format.
11. Other materials that support the student's application.

※ **Note 1:** Applicants graduating in the current year may not have to upload a graduation certificate for application. However, they shall, upon admission, submit their academic credentials on the registration day for enrollment. Failure to do so will result in the cancellation of the admission offer.

※ **Note 2:** High school graduates whose qualifications are equivalent to Taiwan's high-school grade 5 may apply for undergraduate programs. However, admitted students shall complete at least 12 extra credits before graduation in accordance with relevant NTCU rules and regulations. The 12 credits are not included in the required credits for graduation.

 **For documents and materials required by specific departments:**

1. Graduate program of the Department of English
  - a. Personal resume (Please download the form from the Department website).
  - b. Research plan (Please download the form from the Department website).
  - c. One letter of reference.
  - d. The website of the Department of English: <http://english.ntcu.edu.tw/>.
2. The Department of Fine Arts
  - a. Work : Information of personal creative work: 8 pieces of art work, which be made at least by 2 different materials. (Present on 10"\*8" photos to hand in).
  - b. Those works should be manifested by the instructors.
3. The Department of Music
  - a. Work for major : A CD or DVD of personal performance for 30 minutes. For students major in theory composer should hand in CD or DVD of personal performance and the notation/music book of it for at least three performances. (Three copies).
  - b. Work for minor : A CD or DVD of personal performance for 10 minutes. For students minor in theory composer should hand in CD or DVD of personal performance and the notation/music book of it for at least one performance. (Three copies).
  - c. No matter major or minor, piano as one instrument.
  - d. Those works should be manifested by the instructors.

### III. Application Fee Payment

- A. Application fee for:
- ✓ Undergraduate program: NT\$1,200 (US\$50)
  - ✓ Master program: NT\$1,500 (US\$60)
  - ✓ Doctoral program: NT\$3,000 (US\$120)

B. Payment method:

- ✓ In Taiwan: Please go on NTCU website to print the payment sheet out and then pay the application fee at convenient stores, banks and postal offices. (NTCU website: <https://ecsa.ntcu.edu.tw/TFCS/TFCS0900.aspx>, click “New payment sheet” and key in required information)
- ✓ Overseas: T/T Information:

<b>Bank’s Name</b>	Bank of Taiwan, Taichung Branch (0040107)
<b>Bank’s Address</b>	No.140, Sec. 1, Tzu Yu Road, West Dist., Taichung City, Taiwan (R.O.C.)
<b>SWIFT</b>	BKTWTWTP010
<b>Beneficiary Name</b>	National Taichung University of Education 401 Account
<b>Bank Account</b>	010036088878

C. Note:

1. After the payment is completed, no refund will be given. All related costs and exchange differences shall be borne by the applicant. Please upload the “payment invoice/receipt” onto the online application system.
2. Applications with unpaid application fees will not be processed.

#### IV. Enrollment Time

- Fall Semester: The 1st semester of 2024 academic year (September, 2024)
- Spring Semester: The 2nd semester of 2024 academic year (February, 2025)

#### V. Terms of Study

The length of study and graduation requirements are different according to each institute/department’s rules, further information is available at the Office of International Affairs website and Department websites. If any revisions occur, please give priority to the announcement from the department/institute.

- Undergraduate programs shall be completed within 4 to 6 years.
- Master programs shall be completed within 2 to 4 years.
- Doctoral programs shall be completed within 3 to 7 years.

#### VI. Admission Announcement

- A. After the application deadline, the final list of admitted students will be decided by the Admissions Committee. A number of candidates may be put on a waiting list in case any admitted students fail to complete registration procedures.
- B. Following their application, prospective students should log onto the following website to check for admission results: <https://insch.ntcu.edu.tw/>.
- C. The result will be announced on the website and informed by the email in the early of June for the fall semester and in the early of December for the spring semester.

※ Please provide the actual mailing address for sending the admission notice. The applicant who misses registration deadline due to an incorrect mailing address provided shall assume full responsibility.

## VII. Registration and Enrollment

- A. Admitted students shall be present at the university for registration on the date specified by presenting the original copy of passport, diploma, and the Chinese or English translation of school transcripts authenticated in ROC representative offices abroad (for authentication purpose only, will be returned immediately), or the status of admission shall be revoked. Those who have not had their documents authenticated by the time of application shall present the authenticated documents to the Office of Academic Affairs, within one month after the application result is announced, or the status of admission shall be revoked. Applicants who are going to graduate in the end of this school year shall have the documents reviewed by the Office of Academic Affairs before registration, or the status of admission shall be revoked.
- B. The admitted students should, following Article 22 of “MOE Regulations Regarding International Students Undertaking Studies in Taiwan”, provide proof of medical and personal accidental insurance papers insured outside ROC with validity from entering ROC up to at least six months upon enrollment. If already being insured at the national health insurance of ROC, the enrolled students only need to provide proof of the related insurance papers. The above-mentioned insurance papers issued outside ROC should be verified by ROC representative offices abroad.
- C. Transfer credits from other colleges/universities shall be governed by related regulations of NTCU.

## VIII. Tuition and Fee Standard

- A. Tuitions, fees and expenses for each semester are as follows (for reference only):
  1. Tuitions and Fees (based on the academic year of 2022)

Colleges & Departments	Programs	Types of tuition fees	Bachelor Programs	Master's Programs	PhD Programs
College of Education (except for Department of Physical Education) College of Humanities (except for Department of Fine Arts and Department of Music)		Arts	NT\$46,030	NT\$20,380	NT\$20,380
College of Science (all departments) Department of Fine Arts Department of Music Department of Physical Education		Science	NT\$53,405	NT\$23,560	NT\$23,560
College of Management (all departments)		Business	NT\$47,900	NT\$21,640	

2. The actual fee amount will be applicable according to that which will be announced in the year of registration ([https://ecsb.ntcu.edu.tw/newweb/charge\\_1.htm](https://ecsb.ntcu.edu.tw/newweb/charge_1.htm)).
3. Dormitory Fees (including internet access, air-conditioning is extra).
4. Other fees:

Item	Fee
Individual Guidance Fee (Department of Music)	NT\$11,000
Keyboard Maintenance Fee (Department of Music)	NT\$560
Computer and internet fee	NT\$367
Student safety insurance	NT\$216
Health insurance for 6 months after entering Taiwan (For those who haven't met the requirement of NHI)	NT\$3,000

5. For further information about the National Health Insurance (NHI), please contact the Office of student affairs.

B. Living expenses for each semester are approximately NT\$25,000-35,000. They may vary depending on individual preferences, book costs are at the student's expense and vary from program to program.

### **IX. Scholarship Information**

NTCU provides a variety of scholarships for international degree students. Applicants will be asked whether to apply for NTCU scholarships during the online degree application. No extra documents are needed. Please note that Taiwan Scholarship awardees are not allowed to apply for NTCU scholarships. For more details about For more details about scholarships, please refer to the attachment III "National Taichung University of Education Guidelines for International Student Scholarships Application".

### **X. Other Important Information**

A. Accepted by NTCU, applicants can get tuition fee waived in the first year. From the second year, international students should apply for the scholarship according to "NTCU Guidelines for International Students Scholarship Application".

B. Students can apply for admission to only one department/institute. Wherever applicable, the applicants should take the written tests, interview, and/or technical tests as specified by each department/institute concerned. The original copy of passport or other identification(s) should be presented at the test.

C. The admission of international students to NTCU is conducted in compliance with "Regulations Regarding International Undertaking Studies in Taiwan" of the Ministry of Education (MOE), subject to any changes that may come into effect by the last day of application.

D. International students admitted to NTCU shall be revoked of their admission and/or dismissed from NTCU if any of the following terms is violated:

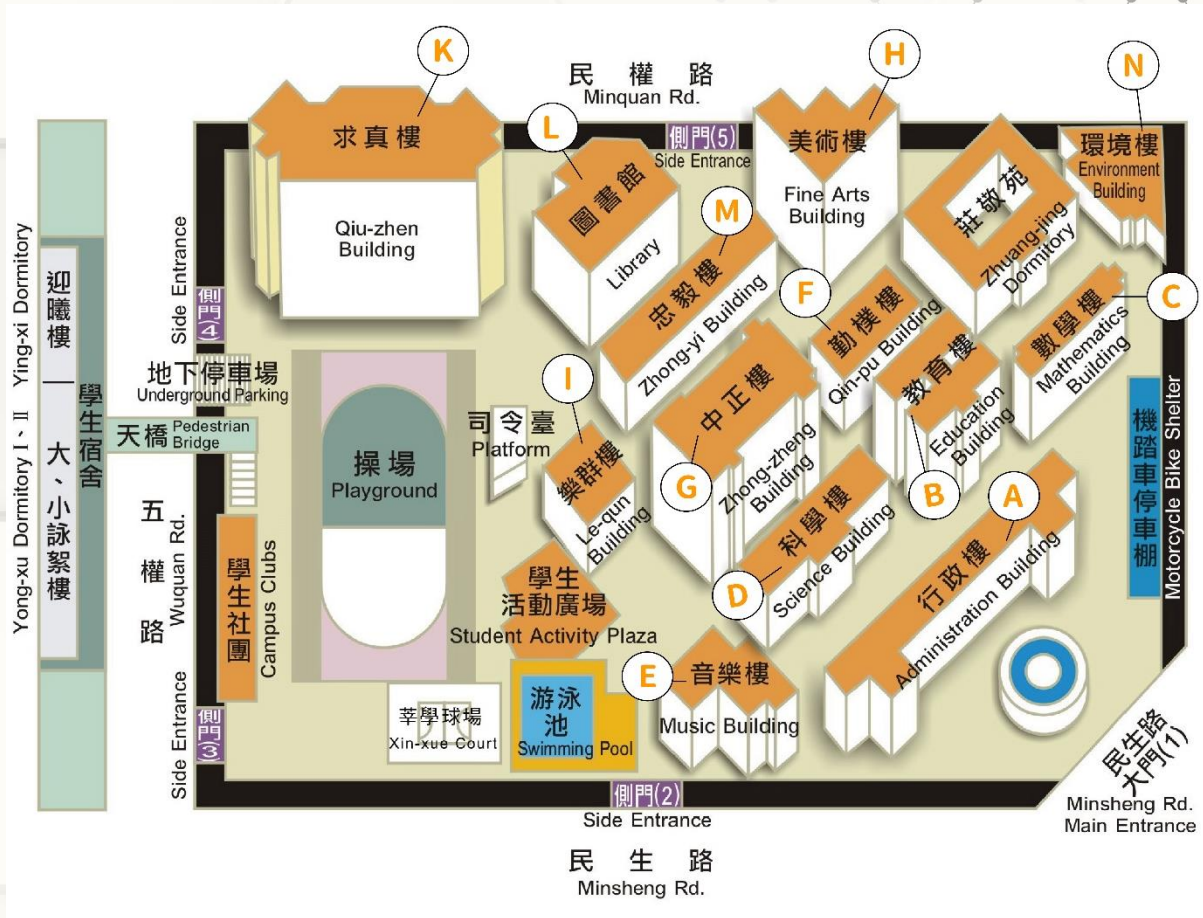
1. Students who do not possess ROC nationality shall apply for admission to NTCU in the capacity of either an overseas Chinese or a foreigner, but NOT in both capacities.
2. Students who are ex-ROC citizens shall not apply for admission to an ROC college or university as international students within eight years after their ROC nationality is denied.
3. International students who are admitted to an ROC college or university but later dismissed by the college of university shall not seek admission to another program of study in the same capacity.

4. NTCU Students whose study is being suspended shall not apply for admission to the same program of study in the same department/institute.
- E. Diplomas and transcripts issued by schools overseas are subject to review in accordance with the Ministry of Education's Code Governing the Review of Overseas Educational Qualifications.
- F. After the payment is completed, no refund will be given under any circumstance, including but not limited to the withdrawal of application, failure to meet requirements, mistake in the payment and double payment.
- G. International students admitted to NTCU shall be revoked of their admission and/or dismissed from NTCU if any defect is found in the applicants' qualifications for application or in the authenticity of the documents submitted. Those who have graduated shall have their diploma revoked.

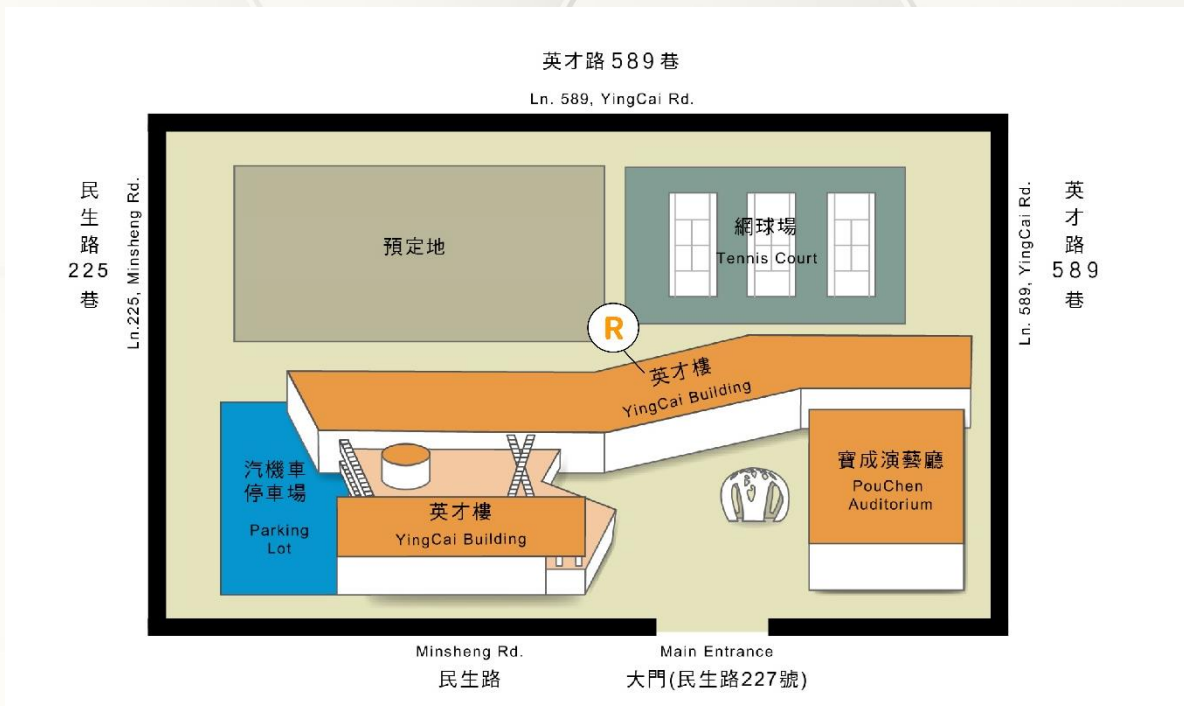
### Location map of the whole campus



## Minsheng Campus Floor Plan



## YingCai Campus Floor Plan



## Introduction and Language Requirement of Dept./Inst.

There are 17 bachelor's programs, 25 master's programs and 3 doctoral programs that accept international students' application for admission to NTCU in the academic year of 2023. "The result of TOCFL that applicants should submit when applying for all programs taught in Chinese" listed in the following chart indicates the Chinese assessment, mainly the Test of Chinese as a Foreign Language (formerly known as TOP), held by the Steering Committee for the Test of Proficiency-Huayu (SC-TOP: <https://reg.sc-top.org.tw/>).

Departments	Introduction	Language Requirements
<b>Department of Education</b>	<p>The Department of Education has a rich history of developing specializations and programs related to educational practice and leadership. In 1987, the Department of Education began to offer a four-year undergraduate program of primary education. In 1992, the graduate institute for master degree of education was approved, and later the doctoral program since 2000. Currently, the Department of Education is composed of a certificate program for undergraduates, four graduate programs for master degree and one doctoral degree program.</p> <p>Since the mission of the Department of Education is to prepare students for pursuing their professional goals as certificated elementary school teachers as well as educational specialists. Therefore, those who enter the programs are requested to create, reflect, and advance their knowledge and professional practice experiences in teaching and learning. This mission is accomplished through many strategies, such as micro-teaching, practicum, and modeling. One of our goals is to provide students with knowledge, skills, and experiences to perform successfully as leaders in educational field.</p> <p>The certificate program is for undergraduates which prepares students to teach in schools and other relevant careers in education. Students are licensed to teach in elementary schools after passing their national examination and intern. The program, after a selective admission process, also accepts graduate students to pursue their career in teaching.</p> <p>Since the graduate programs offer the study in three areas: (1) General education (confer Master and Doctoral degree), (2) Curriculum and instruction (confer Master degree), and (3) Educational administration and management (confer Master degree). Students, in addition to be licensed teachers, may pursue advanced faculty positions and leadership roles in education.</p> <p>To sum up, students of the certificate program are eligible to take the national certificate examination and obtain the teacher license to teach in schools. For graduate students, they may pursue works as following:</p> <ul style="list-style-type: none"> <li>✓ School teachers, administrators, or principals.</li> <li>✓ Governmental officers.</li> </ul>	<ul style="list-style-type: none"> <li>◆ <u>Bachelor</u> TOCFL Level B1.</li> <li>◆ <u>Master</u> TOCFL Level B1.</li> <li>◆ <u>Doctoral</u> TOCFL Level B2.</li> </ul>

	<ul style="list-style-type: none"> <li>✓ Researchers.</li> <li>✓ Teachers of after-school programs.</li> <li>✓ Instructional designers of in-service training programs in enterprise or human resources-related agencies.</li> </ul>	
<b>Department of Special Education</b>	<p>The Department of Special Education at National Taichung University of Education was founded in 1993. We provide programs for preparing teachers in areas of special education (including gifted education) and offer educational resources that support the cultivation of prospective teachers and professionals specialized at special education and assistive technology, such as, assessment and identification batteries, audio/visual equipment, multimedia, and an abundant book and teaching material collection. We also provide special education consultation services for teachers in Central Taiwan.</p> <p>Our department currently has 10 full-time faculty members who have expertise in a variety of areas including gifted education, teaching children with mental and physical disabilities, and assistive technology for persons with special needs. All of our faculty members have PhD degrees of expertise in special education or assistive technology.</p> <p>▲ Curriculum Planning</p> <ul style="list-style-type: none"> <li>• The undergraduate Curriculum: We offer licensed programs for cultivating special education and gifted education teachers of preschool and elementary school. A student must complete a minimum of 148 credits by taking courses in general education, professional education, special education specialization, and other electives to fulfill graduation requirements.</li> <li>• Master’s Curriculum: To fulfill graduation requirements, a master’s student must complete a minimum of 32 credits and pass a thesis examination.</li> </ul> <p>▲ Career Development:</p> <ul style="list-style-type: none"> <li>• Graduates who are interested in academic research in Special Education, Communication Disorders, Rehabilitation and Counseling, Counseling Psychology, and other education related fields, may pursue higher degrees in Taiwan or abroad.</li> <li>• By passing the teacher certification examination and screen test, graduates of our department can work in special education, gifted education, or regular education classrooms.</li> <li>• By passing national examinations for officers, our students can work in education administration offices or other government institutions.</li> <li>• Our graduates can work in private educational companies, social welfare organizations, early intervention, assistive technology, etc.</li> </ul>	<ul style="list-style-type: none"> <li>◆ <u>Bachelor</u> TOCFL Level B1.</li> <li>◆ <u>Master</u> TOCFL Level B1.</li> </ul>
<b>Department of Physical Education</b>	<p>The Department of Physical Education was established in 1998. A master’s program was added in 2005, and a post-service master’s program was further established in 2011. Since the Department has been established, the main objective of the Department has been to acquire excellent teachers of physical education in elementary</p>	<ul style="list-style-type: none"> <li>◆ <u>Bachelor</u> TOCFL Level A2.</li> <li>◆ <u>Master</u> TOCFL Level B1.</li> </ul>

	<p>schools. In line with the university’s reform, the Department made a major change in 2008. The “Sports and Health Management” courses were added to the undergraduate curriculum, to foster professional personnel in relation to sports and leisure management and sports health care. Since then, the Department’s curriculums have been transformed into the two-track system, namely, teacher and non- teacher education.</p> <p>A class of students has been recruited for each undergraduate level. The admission system has three kinds of entrance: the review of students with good athletic performance, college entrance exams with a physical technical exam, and college admission (including the recommended plan of the Ministry of Education and application for admission with sport or non-sport specialty). Students of the Department have diverse characteristics. On one hand, students are good at various sports, such as canoeing, tennis, tchoukball, basketball, volleyball, badminton, table tennis, handball, swimming, track and field, water ballet, Chinese yoyo, dragon and lion dance, cycling, and so on. On the other hand, some non-sport specialized students which have excellent academic abilities are also recruited. The enrollment measures of the Department are aimed at creating a mutual learning and mutually driven educational environment.</p> <p>The master’s course is divided into two groups, including “Sports Sciences” and “Sports Social Sciences”. The goal of the program is to cultivate sports sciences and sports social research personnel. The establishment of post-service education courses is aimed at providing more learning opportunities for sports professionals and enriching their knowledge of physical education. In addition, the Department provides a “consecutive bachelor’s and master’s program”, which allows excellent undergraduate students a direct path toward studying for a bachelor’s and a Master’s Program.</p>	
<p><b>Department of Early Childhood Education</b></p>	<p>The Department of Early Childhood Education was founded in 1992. The mission of the department of the early childhood education offers programs designed to assist prospective early childhood professionals for Taiwan early childhood teacher certification as well as endorsement for provide in-services training for field teachers to enhanced professional development of early childhood education. The Graduate Program in Early Childhood Education, focus on the researches of early childhood education related issues as well as to advance students’ skill and ability on research. In 2011, the Graduate Institute of Early Intervention along with Experimental Center of Early Intervention was unified and became a program under the department of early childhood education. After the merger, the department became the only academic unit in Taiwan with both early intervention and early childhood education.</p> <p>▲ Course planning: The bachelor programs in our department embedded the variety of teaching and teaching assessment method in our early childhood</p>	<p>◆ <u>Bachelor</u> TOCFL Level B1.</p> <p>◆ <u>Master</u> TOCFL Level B2.</p>

	<p>pre-services and early childhood care professional curriculum. In addition, curriculum design and teaching, early intervention, arts, languages, theories of basic education, and professional conservation courses. Furthermore, through professional planning, electives course of early childhood education are available for students every semester in order to improve their interest and expend their specialty area. Students in the department may also applied for join degree program which means completed both bachelors and Master program within five years, student in the senior years can start the start master level course. The master degree courses in our department included core courses and specialized courses. The core courses are divided into two groups which included basic theory and research methods. In order to have graduate student diligent their professional competence, early childhood educational research and management, professional leadership and reflective critical thinking skills, and increasing graduate students' international perspectives and innovative research and development capabilities are the goals for this master program. Based on the design of the master program of early childhood education, the curriculum of master program of early intervention comprises integration and learning research across three areas which included medical rehabilitation, special education, and social work. The research methods and theories necessary for joining the research phase are composed of the same.</p> <p>▲ <b>Work outlet and Development:</b></p> <p>Student need to completed all course within four years of schooling. Student who are interest to work as a preschool teacher first need to past the national pre-school teaching certification exam, along with six months' student teaching. Early childhood education related career path such as early childhood literature creation and publications, early childhood music education, early childhood art education, early childhood physical education, or engaged in preschool education related industries. Student who are interest in research and in depth professional development may apply for entrance examination into early childhood education related graduate institutes or further their studies abroad. Graduates from graduate of early intervention program can work as early intervention specialist based on the professions that the students' undergraduate work for example pre-school teacher, early childhood special education teacher, social worker, and therapies. Student also will competent enough to supervise early intervention related work in a county or city government. In particular, in planning and execution, whether social welfare, medical rehabilitation, early childhood special education or early childhood education, students will be able to play to their strengths and achieve outstanding performance in the workplace.</p>	
<b>Graduate Institute of Education Information</b>	<p>The Graduate Institute of Educational Information and Measurement (GIEIM) renamed from the Graduate Institute of Educational Measurement and Statistics (GIEMS) which was established in 1997. It is not only the first academic research</p>	<p>◆ <u>Master</u> *Chinese program: TOCFL Level A2.</p>

<p><b>and Measurement</b></p>	<p>institute concerning educational measurement in Taiwan, but also in Asia, and pioneers the cultivation of educational measurement researchers. The main research directions of the institute are “Development of new educational measurement theories”, “Computerized adaptive testing and learning”, “Cognitive neuroscience studies”, “Big data analysis for education”, and “Intelligent learning technology”.</p> <p>GIEIM provides “Doctor Program”, “Master Program”, and “In-service Master Program”. The doctor program covers a number of fields including applied statistics, measurement, evaluation, educational information, and research methods such as qualitative and quantitative research methods. The full-time and in-service M.A. programs both are designed to provide individuals with a broad range of three skill fields, including statistics, measurement and assessment, and educational information.</p> <p>Moreover, the faculties of our institute had grand research projects supported by Ministry of Science and Technology (MOST) of Taiwan in the past, and got many industry-university cooperation projects based on their outstanding research outcomes. Through the conduction of industry-academic cooperation by the institute, further steps have been taken towards our goal of development collaboration with the educational industry. In the future, distinguished students of the institute may join the education industry. In addition, graduates of the institute can join the professional organizations of test and evaluation, such as the National Academy for Educational Research (NAER), the Research Center for Psychological and Educational Testing (RCPET), the Digital Education Institute (DEI) in the Institute for Information Industry, etc. Furthermore, some students may apply to continue their studies at this institute or any other domestic doctoral programs in the fields of education, statistics, psychometric, information engineering and electrical engineering according to their research interests.</p>	<p>*English program: proof of English ability.</p> <p>◆ <u>Doctoral</u></p> <p>*Chinese program: TOCFL Level B1.</p> <p>*English program: TOEFL PBT 500 or above.</p>
<p><b>Department of International Business</b></p>	<p>The Department of International Business was established in 2008. The objectives of this department are to foster senior managers with global perspective, who can take advantage of professional knowledge and problem-solving skills to develop the talents for the advent of globalization economic era and the upgrade of enterprises. All the department faculty members have excellent backgrounds in education and practical experiences in various industries so that they can provide students with the teaching full of practical theories and case studies. Through a variety of case studies, students can develop aggressive thinking and communication abilities to increase the learning efficiency.</p> <p>The curriculum design mainly includes the following three programs: 1.International Business and Marketing; 2.International Finances and Investment; 3.Innovation and Electronic. These programs aim to develop students’ interests and management abilities. Through a variety of case studies, students can develop</p>	<p>◆ <u>Bachelor</u></p> <p>TOCFL Level B1 above.</p>

	<p>aggressive thinking and communication abilities to increase the learning efficiency. In order to improve the competitiveness of students, the Department of International Business delivers courses to help students pass the examinations of international certificates and obtain the qualification of second language acquisition. Meanwhile, the Department provides chances for exchange students, enforces students' global perspective, and equips students' professional in the international market for Taiwan.</p> <p>In the future, the university plans to incorporate the resources from all four colleges to promote a 5-year program which makes possible of completing a bachelor and a master degree within 5 years. Hopefully, the international undergraduate students with outstanding performance will pursue their advanced study with NTCU.</p>	
<b>Department of Creative Design and Management</b>	<p>Our Department was established in 2008 as the Department of Cultural and Creative Industries, and then renamed as what it is in 2012. The characteristics of cultural and creative industry, indeed, are new outputs with “interdisciplinary and allogamous” ingredients originated from accumulated cultural knowledge and value-added design. Therefore, in 2009, we built up the Cultural and Creative Design Center for the purposes of better communications with the industries as well as the cultivation of professionals in the design of cultural creative products and the operation of the industry. In 2011, we launched Floral Village of Rippling Liǔchuān for Creative Arts as an experimental operation locus for promoting the training of crafts and skills. In 2013, we went further to transform the Village into the University's Innovation Incubation Center, devoting ourselves to cradling a headquarter for cultural and creative industry in central Taiwan. Ever since the inauguration of Master Program of Business Administration in 2014, we have been striving for value-added developments through the reengineering of design and design management. By so doing, we hope to, step by step, strengthen the energy of cultural creativity and operating management as well as cultivate professionals specialized in marketing, human resources and knowledge management. Meanwhile, we also started to offer Continuing Education Graduate Program for the potential integration of career, industry and scholarship.</p>	<p>◆ <u>Bachelor</u> TOCFL Level B2.</p> <p>◆ <u>Master</u> TOCFL Level B2.</p>
<b>Graduate Program of Sustainable Tourism and Recreation Management</b>	<p>The Graduate Program of Sustainable Tourism and Recreation Management at National Taichung University of Education, established in 2008 and renamed as the Graduate Program of Sustainable Tourism and Recreation Management in 2010, is the first national graduate school of Tourism in western Taiwan. Its establishment is integral to the development of the university, and its aim is to incorporate related academic fields, so as to promote research in the fields of tourism and recreation and to develop professional management talents in those fields.</p>	<p>◆ <u>Master</u> TOCFL Level B1.</p>
<b>Master Program of</b>	<p>Master Program of Higher Education Management was established in 2012. It is the first program focusing on the management of</p>	<p>◆ <u>Master</u></p>

<p><b>Higher Education Management</b></p>	<p>higher education in Taiwan. The program aims to increase graduate students knowledge and experience of management of higher education, to promote the professional of staff in universities, and to cultivate experts at managerial level which cater to higher education requirements. The program places main focus on a wide range of study domains, involving theories and new issues of higher education, the higher education systems and policies in developing countries, and problems of Taiwan higher education. The future direction of the program is to cultivate talents in order to strengthen the governance of higher education. Besides, the program provides revitalizing opportunities for in-service staff to promote their professional capacities and service quality.</p>	<p>TOCFL Level A2.</p>
<p><b>International Master of Business Administration (IMBA)</b></p>	<p>International Master of Business Administration(IMBA) was established in 2013. All of the faculty members in the IMBA received their Ph.D. degrees from well-known universities worldwide, and possess extensive experience in executive teaching and consulting.</p> <p>▲Faculty: Our IMBA faculty members are specialized in various fields of management to provide interactive, top-quality and diverse learning experiences to students. It is specifically noted that our IMBA program incorporates tourism and recreation management, cultural industry management, and higher education management in addition to international business administration.</p> <p>▲Courses: The core courses of IMBA focus on the fields of business administration, through the comprehensive curriculum design, as well as field trips to visit well-known enterprises domestically and internationally. Students are expected to broaden their international scope and reinforce their strategic thinking.</p>	<p>◆ <u>Master</u> English proficiency test transcript (equivalent to CEFR B1 or above).</p>
<p><b>Department of Mathematics Education</b></p>	<p>The department, formerly known as the mathematics division, was renamed the “Department of Mathematics Education” in 1998. The aims of the department are to produce school teachers, and cultural / educational workers with professional mathematics education backgrounds. The Department of Mathematics Education offers three degree programs: a bachelor’s program, a master’s program, and a professional development program for in-service persons. All full-time faculty members in the department hold doctoral degrees in their areas of expertise. In recent years, the focus of the department has been to integrate mathematics, education, and technology, in order to develop a new trend – mathematics education with learning technology. Enrolled students can select courses in four areas: mathematics education, mathematics, educational measurement and statistics, and information technology.</p>	<p>◆ <u>Bachelor</u> TOCFL Level B1. ◆ <u>Master</u> TOCFL Level B2.</p>
<p><b>Department of Computer Science</b></p>	<p>Our department is dedicated to meeting the evolving demands of the information technology industry by developing professionals who are proficient in both theoretical and practical aspects of software development and network technologies. Consequently, our curriculum is designed to integrate IT theory with industry requirements.</p>	<p>◆ <u>Bachelor</u> TOCFL Level B1. ◆ <u>Master</u> TOCFL Level B1.</p>

	<p><b>Research and Development Focus:</b> Our research areas include:</p> <ul style="list-style-type: none"> <li>• <b>Network and Communication Systems:</b> Information security, Voice over IP (VoIP), wireless networks, mobile communications</li> <li>• <b>Software Engineering:</b> Multimedia engineering and technology, intelligent agents and systems, software quality testing and process management, embedded software</li> <li>• <b>Computer Systems:</b> Parallel processing, cloud computing</li> </ul> <p>We have identified three primary areas for development: <b>Software Engineering, Network Communications, and Computer Systems.</b></p> <p><b>Global Perspective and Accreditation:</b> To enhance students' global perspectives, our department actively promotes and participates in IEET accreditation for engineering and technology education. We have successfully maintained this accreditation since the 2012 academic year, ensuring that our students' qualifications are internationally recognized.</p> <p><b>Industry Collaboration and Practical Experience:</b> To augment students' practical experience, our department collaborates proactively with public and private research institutions, providing numerous internship opportunities. This collaboration ensures our students gain hands-on experience and balance theoretical knowledge with practical skills.</p>	
<p><b>Department of Digital Content and Technology</b></p>	<p>The Department of Digital Content and Technology was established on August 1, 2005 offering bachelor's and master's programs. Since August 1, 2007, the Department has offered an in-service Master's Program to people who have already been employed in related fields. This is to match up the medium to long-term development plan of the University and the government's development plan. The main mission of the Department is to develop students' abilities for digital content industry.</p> <p>Nine teaching staffs in the Department are competent in both the theory and practice of their respective research fields including information engineering, visual design, e-Learning, etc. Our curriculum emphasizes the interdisciplinary integration with equal weight given to theory and practice. The department regards students' self-directed learning, placement experiences and graduate projects as imperative. With four years of training that combines academia with industry, our graduates are well-equipped and highly competitive in the future labor market.</p> <p>Graduates of the Department can choose to study at graduate institutes or are employed in digital content industry. Possible institutes include those offering information management, information and communication, information and computer engineering, information science, communication technology, toy and gaming design, multimedia animation arts, etc. The following list maps out potential employment opportunities:</p> <p>✓ Integration-related: case managers, project managers, and</p>	<p>◆ <u>Bachelor</u> TOCFL Level B1.</p> <p>◆ <u>Master</u> TOCFL Level B1.</p>

	<p>managers in the creative industry.</p> <ul style="list-style-type: none"> <li>✓ Learning-related: e-learning material developers, administrators for educational websites, and instructors on various software and hardware.</li> <li>✓ Information-related: network service engineers, database management technicians, interactive games developers, and website management and planning technicians.</li> <li>✓ Design-related: designers for multimedia, websites, animation, dolls/figures, digital video, interactive programs, products from the creative industry, and digital art.</li> </ul>	
<p><b>Department of Science Education and Application</b></p>	<p>▲Features: The expertise of our thirteen faculties spreads over the areas of science, science education and environmental education. We have a lot of advanced scientific instruments for research and instruction. Now we have an undergraduate program, a master program for science education and application, and a master program for environmental education and management. We are advocated to integrate the knowledge and skills of science, science education and environmental education in order to construct a high-quality environment for learning and research. The aim of our department is to foster outstanding persons having inter-discipline abilities in science and science education, such as competent science teachers, science researchers, science communicators, designers for science games and toys, science writers, and so on. We welcome the youth to join us to have fun in science and enjoy the wonder of learning by doing.</p> <p>▲Curriculum: While the curriculums of the undergraduate program are designed to provide a concrete base for science and science education, those of the master program are for advanced developments. In addition, the curriculums of the master program for environmental education and management contain environmental educations in school, society and business.</p> <p>▲Research: The researches of our department are directed to the areas of science education, applied sciences, as well as environmental education.</p> <p>▲Honors: Our faculties are outstanding in both teaching and research. For example, Prof. C. C. Chin and C.-C. Chen are honored as the distinguished professors of NTCU, who are also honored as the outstanding scholars certified by the Ministry of Education. Furthermore, Prof. L. R. Hsu is the winner of the Golden Tripod Awards awarded by the Ministry of Education due to his science popularization books published in science games. Finally, many faculties were also honored as the outstanding scholars certified by the Ministry of Science and Technology.</p>	<p>◆ <u>Bachelor</u> TOCFL Level A2.</p> <p>◆ <u>Master</u> TOCFL Level A2.</p>
<p><b>Department of Regional and Social Development</b></p>	<p>This Department was formerly “The Department of Social Studies Education”, which aimed to cultivate excellent elementary school teachers in social studies. In 2002, a Master’s Program was established and in 2006 a summer program for teachers’ continuing education was added. In recent years, this department has been revising its goals and expanding its research domains to comply</p>	<p>◆ <u>Bachelor</u> TOCFL Level B1.</p> <p>◆ <u>Master</u> TOCFL Level B1.</p>

	<p>with the teacher training policy set by the Ministry of Education and adapt to the social phenomenon of low birth rates. In 2010, the name of the department was formally changed to “The Department of Regional and Social Development”.</p> <p>The unique feature of the curriculum is the dual focus on “Area” and “Development”. The “Area” domain has been divided into “Regional development” and “Global development”, as history and geography are combined with the concept of regional development. The “Development” domain is divided into “Social Development” and “Community Building” by integrating knowledge of social sciences with the regional concept rooted in communities and the development of people and communities.</p> <p>Career Development:</p> <ul style="list-style-type: none"> <li>✓ Regional planning: To engage in the work related to urban-rural regions and community development planning</li> <li>✓ Teaching: To acquire credits of elective courses on education, to serve as elementary school teachers</li> <li>✓ Research and writing: To engage in researches on regional development, explanations for Community Building, or the work of compiling and writing histories and literatures</li> <li>✓ Governmental public service: To pass Senior Exam, Junior Exam, or Special Exam, to engage in public service, such as General Administration, Social Administration, etc.</li> <li>✓ Tourism and leisure: To engage in tourism/leisure industries, such as tour guiding</li> <li>✓ Culture, education or supplementary education: To engage in jobs related to culture, education, publishing industries, or supplementary education</li> <li>✓ Social service: To engage in jobs in non-profit organizations or social welfare organizations</li> </ul>	
<p><b>Department of Taiwanese Languages and Literature</b></p>	<p>Our department, starting to recruit students in 2004, offers undergraduate and graduate degrees. We have nine full-time teachers, and every teacher has very outstanding achievements in academic research and teaching performance.</p> <p>In addition to the liberal and education-related curriculum, there are 45 credits of compulsory classes for all students of the department, and there are 96 credits of elective classes which are divided into two groups : (1) Language &amp; Language-Teaching Group-25 credits, and (2) Literature &amp; Culture Group-25 credits.</p> <p>After two years of well-rounded training at NTCU, our graduating students will have the career development skills such as:</p> <ul style="list-style-type: none"> <li>✓ Further Study: Our students may further their education by enrolling in the doctoral degree in Linguistics, Taiwanese Languages, Taiwanese Literature, Folklore, or Traditional Arts, etc.</li> <li>✓ Prospective Careers: The students who opt for the teacher training program will mostly become elementary school teachers. Other students may pursue the following careers: academic research, broadcasting, journalism, secretarial work, tourism,</li> </ul>	<p>◆ <u>Master</u> Taiwanese Language Proficiency Test Level A2.</p>

	<p>community service, culture and art administration, writing or editing in the area of Taiwanese literature.</p> <p>✓ Examination: Our students are qualified to take examinations for civil service positions, tour guides or tour management positions, etc.</p>	
<p><b>Department of Language and Literacy Education</b></p>	<p>Department of Language and Literacy of Education was established in 1987, dedicated to cultivate talents for language education. As of today, we had won the championship of National Mandarin Talent Contests among Teachers Training Colleges in Taiwan for sixteen times, and awarded gold and silvers in Writing Competition of Children’s Literature among Teachers Training College Students.</p> <p>With our great success on cultivating students, we were granted to set up the first Master’s Program of Language and Literacy Education in Taiwan in August, 2001 and the Doctoral Program in August, 2004. We later started courses of Teaching Chinese as a Second Language and established the Master’s Program of Teaching Chinese as a Second Language in August, 2012.</p> <p>▲ Curriculum:</p> <p>Undergraduate/Graduate Courses in our department combine theory and practice. Courses for undergraduate students, such as Children and Young-adult Literature; Writing, Listening, Speaking, Reading and Composing Education; and Chinese Classic Reading, all provide theoretical and practical training. We also provide unique and specialized courses such as Chinese Language Testing and multiple evaluation and Language Courses: Design and Education. We are at the forefront in the field of native language education by offering courses like Theory and Practice of Chinese Classics Reading and Reciting. In our Master program, we emphasize the combination of theory and practice of language teaching, aiming to foster students’ ability to do research and to teach.</p> <p>▲ Our department’s courses are divided into:</p> <ol style="list-style-type: none"> <li>1. Obligatory courses 50 credits <ol style="list-style-type: none"> <li>a) College of Humanities 2 credits</li> <li>b) Core Curriculum 48 credits</li> <li>c) Cultural Accomplishment Curriculum 14 credits</li> <li>d) Language and Literacy Application Curriculum 10 credits</li> </ol> </li> <li>2. Elective courses 30 credits <ol style="list-style-type: none"> <li>a) Cultural Accomplishment Module 14 credits</li> <li>b) Language and Literacy Application Module 16 credits</li> </ol> </li> </ol> <p>▲ Campus Life: Department of Language and Literacy Education is a big warm family. Student Association holds a welcome party for freshmen at the beginning of every new semester, helping new students to adapt to university life. A great variety of departmental activities are available for students. Our department holds children’s drama and calligraphy exhibition on a regular basis, and provides elementary teaching practicums. Departmental activities provide students with opportunities to experience every aspect of language and literacy education.</p>	<p>◆ <u>Bachelor</u> TOCFL Level C1.</p> <p>◆ <u>Master</u> TOCFL Level C1.</p> <p>◆ <u>Doctoral</u> TOCFL Level C1.</p>

	<p>▲ Lectures: We invite scholars and professors in different fields to lecture or demonstrate teaching skills every semester. Through their expertise and experience, invited scholars expand students' horizon and inspire students to plan ahead for the future.</p>	
<b>Department of English</b>	<p>The Department of English was established in 2005. Our curriculum includes specialized English courses such as English Language Teaching, Introduction to Linguistics, American and English Literature, professional English courses, English teacher's training courses and other general English courses. The structure of our department's courses is divided into two categories, including 28 credits for general courses and 100 credits for professional courses. The master program was established in 2016. The program focuses on applied English proficiency. Students need to take at least 32 credits, including 11 compulsory and 21 elective credits. The program assists in the department of English teaching and learning methodologies and practices at the primary school level. The program also aims to prepare its students to become teacher of English in primary school and to enter other professions that require a good command of English.</p> <p>▲ Undergraduates</p> <ul style="list-style-type: none"> <li>• Offer a comprehensive program in English listening, speaking, reading, writing and translation.</li> <li>• Train talents in the use of foreign language.</li> <li>• Hold English activities and nurture students English and cross-culture proficiency.</li> <li>• Encourage students to participate in international collaborations to expand their international outlook and cross-cultural understanding.</li> <li>• Invite renowned scholars to make speeches.</li> <li>• Provide an “English and International Business, and a “Chinese Language Teaching Program” with the Department of Language and Literacy Education.</li> </ul> <p>▲ Graduate Programs</p> <ul style="list-style-type: none"> <li>• Emphasize academic research and teaching practice.</li> <li>• Assist primary course design and research development.</li> <li>• Collocate with educational institutions and promote primary English teaching environment.</li> <li>• Sharpen human value and cultural awareness.</li> <li>• Support the development of the university and train talents in the use of English teaching.</li> </ul>	<p>◆ <u>Undergraduate</u></p> <p>a) TOCFL Level B1 (or above).</p> <p>b) Proof of English ability.</p> <p>◆ <u>Graduate</u></p> <p>English proficiency test transcript (equivalent to CEFR B1 or above).</p>
<b>Department of Counseling and Applied Psychology</b>	<p>The Department of Counseling and Applied Psychology was established on August 1, 2006 and was merged with the Graduate Institute of Counseling and Educational Psychology (GICEP), which was established in 2000. The Ministry of Education approved the department. In 2013, an evening master's program designed for working professionals was established.</p> <p>The undergraduate program can be completed with or without enrolling in the teacher education program. Students need to</p>	<p>◆ <u>Bachelor</u></p> <p>TOCFL Level B2 and above.</p> <p>◆ <u>Master</u></p> <p>TOCFL Level C1 and above.</p>

	<p>complete 128 credits to graduate and students who also enroll in the teacher education program need to complete 138 credits. There are 4 sections of the graduate courses: core, general, scientific training and practice. Students must complete 36 credits to graduate (with a requirement of 17 credits for core courses and at least 4 credits for scientific training courses).</p> <p>Our faculty includes 2 full professors, 4 associate professors and 3 assistant professors, who all hold a doctoral degree received in Taiwan or overseas. All faculty members' research is related to counseling or applied psychology. They all have their own specialty and have years of experience in teaching and practice. Two faculty members received the Outstanding Faculty Research Award from the National Science and Technology Council. Many faculty members received research grants from the National Science and Technology Council. Faculty members also serve as a director or a supervisor of academic associations.</p> <p>There are many kinds of resources and facilities for teaching and learning in our department. We incorporate both theory and practice in our courses to help students explore their career path. More than 100 graduates of the master's program received the psychologist license in Taiwan and some of them entered doctoral programs related to counseling or education. Two alumni are serving as assistant professors. 14 graduates of the bachelor's program received level B technician license for employment service in Taiwan.</p>	
<p><b>Department of Music</b></p>	<p>In 2006, the department was renamed to the Department of Music due to its reorganization in accordance with the transformation of the University from a teachers' college to a higher-level comprehensive education institute. The Department of Music provides a well-designed curriculum that helps advancing students with both academic and performance related abilities. The department has large classrooms containing high quality audio and video equipment and grand pianos; 3 research studios for graduate students; three recital halls; 1 ensemble classroom; 1 computer lab; 52 practice rooms (23 with grand pianos and 3 with two grand pianos); 1 Fazioli Concert Grand piano; various percussion instruments and many orchestral string, wind and brass instruments. In addition to the music library located in the department's main office, the university's main library is equipped with numerous music scores, books, professional magazines, recordings and other valuable music sources.</p> <p>Bachelor of Arts in Music (B.A.): This is a liberal arts degree program with a broad curriculum that includes standard music history, theory courses and various other courses, which diversify into many required and elective courses. Applied musical performance is offered in areas such as piano, vocal, strings (violin, viola, cello, double bass) woodwinds (flute, oboe, clarinet, bassoon), brass (trumpet, horn, trombone, tuba), percussion, and composition. Students are widely engaged in various ensemble opportunities such as chorus, symphony orchestra, and chamber</p>	<p>◆ <u>Bachelor</u> TOCFL Level B1.</p> <p>◆ <u>Master</u> TOCFL Level B1.</p>

	<p>music ensembles. Traditionally, this program has contributed to the preparation of elementary school teachers. Today, students can pursue diverse directions such as performance, composition, music business, music technology, and other related areas.</p> <p>Master of Music (M.M.) Master of Arts (M.A.): These programs provide education with in-depth training and experience in three areas of concentration: music performance and composition, music education, and musicology. Major areas of study for music performance that are available include piano, voice, woodwind, brass, string, and music composition. The study in each of these areas aims to improve student’s expertise in handling instructional challenges and musical demands.</p> <p>Future Development:</p> <ul style="list-style-type: none"> <li>✓ Cultivate professional music teachers with either educational related or performance related competencies. In most cases, students graduating from our undergraduate and graduate programs are at the level of professional music teachers for elementary schools.</li> <li>✓ Develop independent research abilities of students in the musical field.</li> <li>✓ Prepare students to enter the highly diverse and competitive music market, such as orchestra performing, private teaching, music therapy, music publishing, music technology and music business managing.</li> <li>✓ Prepare students to engage in community music promotion works.</li> <li>✓ Encourage students to participate in national/ international professional music organizations.</li> </ul>	
<p><b>Department of Fine Arts</b></p>	<p>The department of Fine Art was found in 1946. As the first education facility focusing on Fine Art in Taiwan, we inherited the school’s creative discipline and art skills from well-known professors such as Lu ,Fo-Ting and Lin ,Chih-Chu. Our department was named Fine Arts Section of the Junior Teachers’ College in 1992, and being renamed as the Department of Fine Arts in 2004 and started the Master’s Program two years later. To cultivate talents for the education of fine arts and professional artists with accomplishments in both the creation and theory of art, we target on not only the traditional essence, but also modern technical and theoretical courses of contemporary art media to enrich our faculty’s participation toward art industry and international arts activities. We provide excellent environment to enhance our students’ professional abilities and competitiveness in art. Such as Fine Arts Building, art studio, and art center are all well-functioned space for exhibition, creation and practice which improve students’ habit of mutual observation and self-examination.</p>	<ul style="list-style-type: none"> <li>◆ <u>Bachelor</u> TOCFL Level A2.</li> <li>◆ <u>Master</u> TOCFL Level A2.</li> </ul>

# National Taichung University of Education Guidelines for International Student Scholarships Application

Officially resolved in the 9<sup>th</sup> Administrative Conference of Academic Year 2007 convened on April 15, 2008

Partially amended in the 7<sup>th</sup> Administrative Conference of Academic Year 2009 convened on December 1, 2009

Articles VI, VII amended in the 1<sup>st</sup> Administrative Conference of Academic Year 2010 convened on August 3, 2010

Articles I, III, VI, VII, IX amended in the 16<sup>th</sup> Administrative Conference of Academic Year 2010 convened on July 5, 2011

Articles V, VI, VIII, IX amended in the 9<sup>th</sup> Administrative Conference of Academic Year 2011 convened on December 13, 2011

Article VI amended in the 6<sup>th</sup> Administrative Conference of Academic Year 2013 convened on March 4, 2014

Articles IV, V, VI amended in the 3<sup>rd</sup> Administrative Conference of Academic Year 2014 convened on October 28, 2014

Articles II amended in the 4<sup>th</sup> Administrative Conference of Academic Year 2016 convened on November 22, 2016

- I. These Guidelines, known as “Guidelines of the National Taichung University of Education to Grant Scholarships to International Students” (hereinafter referred to as the “Guidelines”) are duly enacted by National Taichung University of Education (hereinafter referred to as “NTCU”) to boost exchange with the international community, solicit outstanding international students to be admitted to NTCU and provide incentives to current students remarkable in both academic studies and conduct.
- II. The funds required under the Guidelines shall come from NTCU’s School Affair Fund and MOE’s subsidy.
- III. Eligible applicants for the Scholarships:
  - (A) International freshman students (excluding overseas Chinese students)
  - (B) Officially accredited international students currently studying at NTCU (excluding repeat students and overseas Chinese students).

Students under either category of the two paragraphs above are ineligible to apply for the Scholarship hereunder if they have been granted any scholarship from the Republic of China government *or any other scholarships from NTCU.*
- IV. Scholarship Application Time and procedures:
  - (A) International freshman students: Fill out the Scholarship Application Form while applying for admission to NTCU. The application documents for admission and Scholarship will be reviewed at the same time.
  - (B) Officially accredited international students currently studying at NTCU: Submit the application to the Office of International and Cross-Strait Affairs/ Research and Development by February 28/29 and September 30 every year.
- V. Documents required:
  - (A) International freshman students: Scholarship application form and documents required for application for NTCU admission.
  - (B) Officially accredited international students currently studying at NTCU: Scholarship application form and the academic transcripts of NTCU in the preceding semester and a photocopy of the current term student identity certificate.

- (C) The International Students Scholarships/Fellowships Review Panel organized by the office of International and Cross-Strait Affairs / Research and Development shall assume the responsibility to review and grant the Scholarship, by selecting the qualified applicants based on their average scores, ranks in the classes and extraordinary performances.

VI. Contents of the Scholarship:

- (A) International freshman students (beginning from either the Spring Semester or the Fall Semester, excluding transfer students): Tuition and miscellaneous fees waived in the first year (two semesters).
- (B) Officially accredited international students currently studying at NTCU:
1. The number of awardees who study for the bachelor program is 32; 14 awardees for master's program; 4 awardees for the doctor's program.
  2. A score of 80 or above in conduct in the preceding academic year is required.
  3. The standard is based on every applicant's academic grades. If there are excessive amounts of the same score or other special circumstances, the International Students Scholarships/Fellowships Review Panel will make a conclusion after discussion.
  4. Average academic score of 80 or above in the preceding academic year in case of international students in the bachelor program (four awardees); Average academic score of 90 or above in the preceding academic year in case of international students in the master's program (two awardees); Average academic score of 90 or above in the preceding academic year in case of international students in the doctoral program (one awardee). Each awardee is granted a Scholarship amounting to NT\$6,000 per month and is exempted from lodging fares throughout the schooling period (excluding summer, winter vacations).
  5. Average academic score of 75 or above in the preceding academic year in case of international students in the bachelor program (eight awardees); Average academic score of 85 or above in the preceding academic year in case of international students in the master's program (four awardees); Average academic score of 85 or above in the preceding academic year in case of international students in the doctoral program (one awardee). Each awardee is granted a Scholarship amounting to NT\$4,000 per month and is exempted from lodging fares throughout the schooling period (excluding summer, winter vacations).
  6. Average academic score of 70 or above in the preceding academic year in case of international students in the bachelor program (twenty awardees); Average academic score of 80 or above in the preceding academic year in case of international students in the master's program (eight awardees); Average academic score of 80 or above in the preceding academic year in case of international students in the doctoral program (two awardees). Each awardee is granted a Scholarship amounting to NT\$2,000 per month and is halved for lodging fares throughout the schooling period (excluding summer, winter vacations).
- (C) The Scholarship may be granted a maximum of four years for international students in the bachelor program, two years for international students in the master's program and three years for international students in the doctoral program.

- VII. All Scholarship awardees are obliged to render support to and work for the relevant departments or graduate schools, or the administrative units for four hours per week. The performance of the work shall be taken as the reference in determining the application in the ensuing semester.
- VIII. The Scholarship is granted on a monthly basis during the periods where the awardees are studying with NTCU; from August till January for international students in the autumn semester, from February till July for international students in the spring semester. The graduating students may lodge in the NTCU student dorms based on the semesters, till June 30 and January 31 respectively.
- IX. NTCU grants applicants recommended by sister schools according to dual and specific MOU.
- X. These Guidelines and *amendments* hereof shall come into enforcement after being officially resolved by the Administrative Council of NTCU.

The authority in charge of these Guidelines is the International Affairs and Research & Development Division. These Guidelines were officially resolved in the 3<sup>rd</sup> Administrative Meeting of Academic Year 2014 (October 28, 2014), officially approved by the NTCU President on December 4, 2014 and promulgated on December 6, 2014.

## Regulations Regarding International Students Undertaking Studies in Taiwan

Amended Date : 2022-12-29

### Article 1

These Regulations are formulated in accordance with the provisions of Article 25, Paragraph 3 of the University Act, Article 32, Paragraph 1 of the Junior College Act, Article 41, Paragraph 1 of the Senior High School Education Act, and Article 6, Paragraph 3 of the Primary and Junior High School Act.

### Article 2

A person of foreign nationality who has never held Republic of China (“R.O.C.”) nationality and who meets the following requirements is permitted to apply for admission to an educational institution, in accordance with the provisions of these Regulations:

1. The person has never undertaken studies in Taiwan as an overseas Chinese student.
2. The person has not been given a placement in the current academic year by the University Entrance Committee for Overseas Chinese Students in accordance with the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution, in accordance with these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

1. A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan.

2. A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.

3. A person referred to in either of the preceding two subparagraphs shall meet the requirements stipulated in Subparagraph 1 and Subparagraph 2 of the previous paragraph.

A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.

The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The term “overseas” used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

1. attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of

Education;

2. spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has Ministry of Education approval to recruit students overseas;
3. spent a total period of less than two years in Taiwan as an exchange student; or
4. spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority.

A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

### Article 3

An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years may apply for admission in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence referred to in the previous paragraph.

A person who was formerly from the Mainland Area and who has foreign nationality and has never had household registration in Taiwan, and who at the time of their application has resided overseas continuously for at least six years may apply for admission to an educational institution, in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period that they resided continuously overseas referred to in the previous paragraph.

The periods of six years and eight years stipulated in Paragraph 1 and in Paragraph 3 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The definition of “overseas” given in Paragraph 5 of the previous article also applies, *mutatis mutandis*, to Paragraphs 1 to 4.

### Article 4

An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once. If a student wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students. However, this requirement does not apply to an international student in either of the following circumstances:

1. If an international student is applying for admission to a master’s degree or higher level

program after completing the course of study at the educational institution to which they originally applied, the university to which the student is now applying shall handle the application in accordance with its regulations;

2. If an international student applied to come to Taiwan to undertake a bachelor's degree or lower level program in Taiwan and after coming to Taiwan stayed for less than one year for some reason then discontinued their studies or forfeited their student status, that student may lodge another application to come to Taiwan to study, but only one such re-application is permitted.

If an educational institution in Taiwan where an international student was studying considers that their conduct or academic performance was unsatisfactory, or if the student seriously violated any ordinances or the regulations of the educational institution and the circumstances were serious and as a result, in accordance with the provisions of its regulations governing student awards and penalties had to discontinue their studies or forfeited their status as a registered student, the student is not permitted to re-apply to study in Taiwan on the basis of the provisions of the previous paragraph.

#### **Article 5**

In principle, the actual number of places available for international students to be admitted to universities and two-year programs at junior colleges (hereunder referred to as “universities and tertiary colleges”) is limited to an additional ten percent above the admission quota that was approved for the institution for the previous academic year by the Ministry of Education, and that number shall be incorporated into the total admission quota and reported to the Ministry of Education for approval. A university or junior college applying to recruit more than an additional ten percent shall submit a report of the planned increment (including associated quality control strategy and supportive measures) to the Ministry of Education for approval. Degree programs offered by collaborating domestic and foreign universities that have been approved on a case by case basis by the Ministry of Education are not subject to this restriction.

The actual number of international students that may be admitted to a five-year program at a junior college, or to a senior secondary school, junior high school, or an elementary school is limited up to an additional ten percent above the admission quota that was approved for the institution for the previous academic year that was approved by the competent education administrative authority, and that number shall be included in the total number of students admitted for that academic year and be reported to the competent education administrative authority for approval.

Universities and tertiary colleges may augment the number of places at their institution available to international students by the number of places that were available to local students within the admission quota that was approved for the institution for the previous academic year and shall first report such an increase to the Ministry of Education for approval.

The admission quotas referred to in Paragraph 1 and Paragraph 2 do not include international students who are not officially registered as a current student.

#### **Article 6**

A university or tertiary college that recruits and admits international students into any year of its programs shall draw up its own related admission regulations to be made public and submit them to the Ministry of Education for approval. The contents shall include its recruitment method(s), admission eligibility review procedure, teaching language(s) used by departments (programs), student language proficiency criteria, proof of financial resources criteria, and other related matters.

After the admission regulations referred to in the preceding paragraph have been approved by the Ministry of Education, each university or tertiary college shall formulate its own admission guidelines for international students that give details of its recruitment method(s),

admission eligibility review procedure, the departments (programs) that may admit international students, teaching language(s) used by each of those departments (programs), student language proficiency criteria, the maximum number of years in which each program must be completed, admission quotas, eligibility criteria to apply for admission, proof of financial resources criteria, tuition and miscellaneous fee collection and refund criteria, information about scholarships and/or grants provided by the educational institution, and other related matters.

Universities and tertiary colleges that handle the recruitment of international students are not permitted to commission any external institution, legal person, group, or individual to handle related matters except publicity and promotion, and to assist students coming to Taiwan undertake the necessary related procedures. In due course each university and tertiary college shall also verify whether any commissioned party has collected any unreasonable fees from international students, established any loan relationship with any international student, or whether any other violation of related ordinances has occurred, and when necessary, it may check details with international student(s) who are applying for admission.

When a university or tertiary college handles matters related to the admission of international students itself or it commissions an external institution, legal person, group, or individual to do so, it is not permitted to provide any information that is inconsistent with its admission regulations, admission guidelines, or any related regulations.

## Article 7

International students applying for admission to a university or tertiary college shall submit the following documents and apply directly to the university or college during its designated application period, and applicants who pass the review or screening process will be issued an admission notice:

1. An enrollment application form
2. Academic credentials:

(1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

(2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

(3) Academic credentials from other areas:

A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials issued by a campus or branch that a foreign educational institution has established in the Mainland Area by a foreign educational institution shall be notarized by a notary public there and authenticated by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

3. Proof of applicant's having sufficient funds to live on while studying in Taiwan, or proof of having a full scholarship or grant provided by a government, university, college, or private organization.

4. Other documents required by the educational institution being applied to.

When an educational institution reviews an international student's admission application, if any of the documents specified in Subparagraphs 2 and 4 of the preceding paragraph have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the educational institution has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the educational institution may request examination of the documents.

The admission notice referred to in Paragraph 1 shall set out in detail in both Chinese and English the name of the international student, the name of their program of study, the degree level, the language of instruction, the academic year of enrollment, the date the semester begins, the tuition and miscellaneous fee collection and refund criteria, any scholarship or grant awarded to the student, and any other pertinent information that international students must be notified of, and verify that international students studying in Taiwan understand their associated rights and obligations. A university or tertiary college institution may provide versions of these details in other mother languages of its international students.

**Article 7-1** An international student who submits any certificate or document as part of their application for admission to an educational institution that is found to be forged, fabricated, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any such circumstances are first discovered after a student has already graduated, the educational institution shall revoke the former student's eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.

**Article 8** An international student who has completed a bachelor's degree or a higher degree in Taiwan and is applying to be admitted to do a master's degree program or a higher degree may submit copies of their graduation certificate from a university or tertiary college in Taiwan and transcripts for each year of their studies and apply in accordance with the provisions of Article 7 and is not subject to the provisions of Article 7, Paragraph 1, Item 2. An international student who has graduated from a school for international residents in Taiwan, or from a bilingual division (program) affiliated to a domestic senior secondary school, or from a program offering a foreign curriculum at a division of a domestic private senior secondary school may submit copies of their graduation certificate, and their transcripts for each year, and apply for admission in accordance with the provisions of Article 7 and is not subject to the provisions of Article 4, Paragraph 1, or the provisions of Article 7, Paragraph 1, Subparagraph 2.

**Article 9** A university or tertiary college that admits international students shall promptly register details of the following into the international student data management information system designated by the Ministry of Education: the international students admitted and registered, any transfer, deferral or abandonment of studies, and any change to or loss of student status.

**Article 10** An international student is not permitted to apply to study any recurrent or continuing education bachelor's degree program or in-service master's degree program, or any other program which is only taught in the evening or during vacations, at a university or tertiary college in Taiwan. However, an international student who already has legitimate resident status or who is undertaking a program approved on a case by case basis by the Ministry of Education is not subject to this restriction.

**Article 11** An international student who reports to register at a university or tertiary college, a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school before it is already one-third of the way into the first semester of the

current academic year shall be registered for the first semester. If it is already more than one-third of the way into the first semester, the international student shall register for the second semester or the next academic year. However, this restriction does not apply if each competent education administrative authority has some provision that overrides it.

#### **Article 12**

An international student who with Ministry of Education approval is undertaking an internship after graduating from a university in Taiwan may have their international student status extended for up to one year after their graduation.

An international student who has been permitted to undertake initial household registration, resident registration, naturalization, or restoration of R.O.C. nationality procedures during the course of their studies in Taiwan will forfeit their international student status and shall be dismissed by their educational institution. However, student whose application was handled in the same manner as the admission procedures for domestic students and who apply for naturalization to acquire the nationality of the ROC in accordance with Subparagraph 1 to 3, Paragraph 1, Article 4 of the Nationality Act is not subject to this requirement.

If international student who studies in university or tertiary college in Taiwan want to transfer to another university or tertiary college. Each university or tertiary college shall formulate its own regulations regarding transfers of international students who study in university or tertiary college in Taiwan, incorporate these into its admission regulations, and submit these to the Ministry of Education for approval. However, an international student who has been dismissed by the educational institution that admitted the student as a result of unsatisfactory conduct or of a conviction in criminal case proceedings is not permitted to transfer to another university or tertiary college.

#### **Article 13**

A university or tertiary college may sign an education cooperation agreement with a foreign educational institution and recruit and admit international exchange students, provided that this does not affect normal teaching. A university or tertiary college may also apply, mutatis mutandis, its own international student admission regulations to accept suitable international students as non-degree students.

With approval from each competent education administrative authority, senior secondary schools, junior high schools, and elementary schools may recruit international students for short-term periods of study in Taiwan of one year or less.

#### **Article 14**

Educational institutions at all levels that establish programs exclusively for international students as part of an international academic cooperation program or to meet some other special need shall do so in accordance with the regulations governing overall scale of and resources for development of an educational institution at their level, and the competent education administrative authority will forward details of such programs for appraisal and approval by the Ministry of Education.

#### **Article 15**

In order to provide incentive awards for outstanding international students who are studying at universities and tertiary colleges in Taiwan, the Ministry of Education may set up international student scholarships or may subsidize universities and tertiary colleges to do so.

To encourage international students to come and study in Taiwan, universities and tertiary colleges may allocate funds to set up scholarships or financial study assistance to international students.

#### **Article 16**

Universities and tertiary colleges shall designate units or personnel to be responsible for handling international student admission applications, counselling, and liaison matters. These units or personnel shall also boost the arrangement of homestay accommodation for international students, and of assistance for them to learn Mandarin Chinese and about

Taiwan culture in order to better enhance their understanding of Taiwan.

At different times each academic year, universities and tertiary colleges shall organize counselling activities for international students or accelerate campus internationalization, to help to foster exchanges and interactions between local students and international students.

#### Article 17

A five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school that admits international students shall, apart from complying with the provisions of Article 20 when handling applications from international students who have legitimate resident status in Taiwan, prepare an international student recruitment plan and submit the plan to the competent education administrative authority for approval no later than November 30 each year, before recruitment may begin. The competent education administrative authorities at the municipality, county, and city levels shall submit their approved lists of the approved quotas for each educational institution in their jurisdiction to the Ministry of Education no later than December 31 each year for future reference.

The plan referred to in the preceding paragraph shall include the establishment of a dedicated unit responsible for international students, planning to increase Chinese language and culture courses, and measures for arranging accommodation for international students.

When necessary, the categories of countries and quotas for the admission of international students referred to in Paragraph 1 may be stipulated by the Ministry of Education in consultation with the Ministry of the Interior, and the Ministry of Foreign Affairs.

#### Article 18

Unless otherwise specified in Article 20, an international student applying for admission to a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school shall directly apply to the junior college or school during its designated admission period and submit the following documents. If an applicant passes the review or screening process, the junior college or school will issue an admission notice.

1. An enrollment application form.

2. Academic credentials:

(1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

(2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

(3) Academic credentials from other areas:

A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant provisions of the applicable Ministry of Education regulations governing the assessment and recognition of international students' academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

3. Proof of applicant's having sufficient funds to live on while studying in Taiwan.

4. Documentary evidence of the eligibility of a guardian in Taiwan.

5. A power of attorney from the student's parents or other legal representative, which has

been authenticated by an overseas mission, appointing the guardian in Taiwan.

6. A letter of agreement from the guardian in Taiwan which has been notarized by a notary public in Taiwan.

7. Any other documents required by the school, college, or university.

The academic credentials stipulated in Subparagraph 2 of the preceding paragraph are not required to be submitted for an application to be admitted for the first semester of the first grade of elementary school.

Adult international students are not required to submit the documents stipulated in Paragraph 1, Subparagraphs 4 to 6.

When a junior college, or school is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraphs 2, 3, and 7 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the junior college or school may request examination of the documents.

#### Article 19

The guardian in Taiwan referred to in the preceding article shall be an R.O.C. citizen who has household registration in Taiwan and shall submit a Police Criminal Record Certificate, and an income tax inventory for the most recent year checked and issued by a taxation organization itemizing personal taxable income from all sources of at least TWD 900,000.

A person who satisfies the requirements prescribed in the preceding paragraph may serve as the guardian in Taiwan of only one international student. However, a school principal, or the chair of the board of directors of an incorporated school or a board member may act as the guardian in Taiwan of up to five international students.

#### Article 20

An international student who has legitimate resident status in Taiwan and is applying to study a five-year program at a junior college, or at a senior secondary school, junior high school, or an elementary school shall submit the following documents and apply directly to the junior college or school, and report to register there if their application is approved:

1. An enrollment application form;
2. A photocopy of a legitimate resident permit;
3. Academic credentials:

(1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

(2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

(3) Academic credentials from other areas:

A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant provisions of the applicable Ministry of Education regulations governing the assessment and recognition of international students' academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or

designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

The academic credentials stipulated in Subparagraph 3 of the preceding paragraph are not required for an application for admission to the first semester of first grade at an elementary school.

When a junior college, or school is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraph 3 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the junior college or school may request examination of the documents.

After the admission of the international students referred to in Paragraph 1, a senior secondary school, junior high school, or an elementary school shall submit a list of their details to the competent education administrative authority for future reference.

If a senior secondary school, junior high school, or an elementary school cannot admit the international student referred to in Paragraph 1 applying to study there because the school has already filled its admission quota, the student may apply to the competent education administrative authority for a transfer to be admitted to a school that has a vacancy.

A senior secondary school, junior high school, or an elementary school may assign the international student referred to in Paragraph 1 applying to study there to an appropriate grade level or give them a 'provisional' admission status, based on their results during the screening process. This 'provisional' status is valid for up to one year, and their student registration shall be confirmed if they pass the examinations.

#### **Article 20-1**

If a chaotic war situation, major disaster, or major epidemic occurs in the country of an international student, and educational institutions in the region become unable to operate normally as a result, that student's admission to senior secondary school or junior college may be given special consideration on a case by case basis, if details of those circumstances have been assessed and submitted by an R.O.C. overseas mission or by the embassy, consular office or authorized representative office of the student's country in Taiwan, and then confirmed by the Ministry of Education in conjunction with the Ministry of Foreign Affairs, and the National Immigration Agency of the Ministry of the Interior.

In principle, the additional student admission quota referred to in the previous paragraph for students given special consideration on a case by case basis shall be one percent of the total student recruitment quota approved for that school or junior college.

#### **Article 21**

The tuition related fees that international students in Taiwan shall pay are determined as stipulated below:

1. Students who have been admitted to study in Taiwan in accordance with the provisions of the previous two articles, or who have received a MOFA Taiwan Scholarship following recommendation by an overseas mission, or who have the status of permanent residents in Taiwan shall pay tuition and other fees in accordance with the standard fees that their educational institution applies to domestic students.
2. Students admitted to an educational institution in Taiwan in accordance with an education cooperation agreement shall pay their tuition and other fees as specified in the agreement.
3. If an international student is not covered by the provisions of either of the preceding two subparagraphs, an educational institution may charge the student based on the standard tuition and other fees for international students that it has determined, and these are not permitted to be lower than the fees levied by other private educational institutions at the

same level.

A student who was admitted to an educational institution in Taiwan before the date of effect of the February 1, 2011 amendment to these Regulations shall pay tuition and other for this stage of education fees in accordance with the pre-amendment provisions.

**Article 22**

When a new international student registers, they shall submit proof of being covered by a medical and injury insurance policy which is valid for at least six months from the date that they entered Taiwan. Current students shall present documentary proof that they have joined Taiwan's National Health Insurance Plan.

If the proof of insurance referred to in the previous paragraph was issued in a foreign country it shall be authenticated by an overseas mission.

**Article 23**

If an investigation verifies that an international student has violated the provisions of the Employment Services Act, their educational institution, or the appropriate competent authority shall immediately handle the matter in accordance with the regulations.

**Article 24**

If an international student defers or abandons their studies, or if there is any change to or loss of their student status, their educational institution shall notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the service center(s) of the National Immigration Agency of the Ministry of the Interior where their educational institution is located, and send copies of these notifications to the Ministry of Education.

**Article 25**

If any educational is found to be in violation of any of the provisions of these Regulations, the competent education administrative authority shall deal with that educational institution in accordance with the provisions of the applicable ordinances.

If an educational institution is not acting in accordance with the provisions of Article 23, depending on the circumstances, the appropriate competent education administration authority may also adjust the international student enrollment quotas for that educational institution.

**Article 26**

The provisions of Article 7, Paragraph 4, Subparagraphs 1, 3, and 4, and of Articles 9, 15, 16, 22, and 24 also apply, mutatis mutandis, to the application procedures, scholarships and subsidies, supervision and guidance, absences from one quarter or more of the total scheduled class hours of a semester, and the reporting of changes to or loss of student status for international students who come to Taiwan to study Mandarin at a Chinese Language Centers affiliated with a university or tertiary college in Taiwan.

**Article 27**

The format of the forms referred to in Article 7, Paragraph 1, Subparagraph 1; in Article 18, Paragraph 1, Subparagraph 1; and in Article 20, Paragraph 1, Subparagraph 1 shall be determined by each educational institution. The format of the forms referred to in Article 18, Paragraph 1, Subparagraphs 5 and 6 shall be prescribed by the Ministry of Education.

**Article 27-1**

Experimental education institutes may recruit international students to study in Taiwan in accordance with the Enforcement Act for Non-school-based Experimental Education at Senior High School Level or Below, and apply, mutatis mutandis, the provisions of the following articles of these Regulations:

1. Article 2.
2. Article 3.
3. Article 4.
4. Article 11.
5. Article 13, Paragraph 2.
6. Article 17, Paragraph 1.
7. Article 18.

8. Article 19, Paragraph 1.
9. Article 20, Paragraph 1 to Paragraph 4.
10. Article 22.
11. Article 23.
12. Article 25, Paragraph 1.
13. The preceding article.

The plans that an experimental education institute draws up related to international students' undertaking studies at their institute in Taiwan shall include items pertaining to putting in place personnel specifically responsible for international students.

The categories of countries from which an experimental education institute is permitted to recruit international students are the same as those set out in the regulations specifying the categories of countries from which elementary and secondary level schools are permitted to recruit international students.

A person who meets the criteria set out in Article 19, Paragraph 1 is restricted to being the guardian of just one international student. However, any person who is also the person in charge of an experimental education institute or is the legal representative of a non-profit body that has established an experimental education institute, that person is restricted to being the guardian of up to five international students.

Experimental education institutes shall incorporate the regulations they draws up governing the fees for international student that they enroll and associated refunds into the fee collection and refund regulations referred to in Article 6, Paragraph 4, Subparagraph 7, of the Enforcement Act for Non-school-based Experimental Education at Senior High School Level or Below.

If an international student loses their student status, suspends their studies, or changes or terminates their undertaking a period of short-term study, or had other changes in their circumstances, the experimental education institute shall notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the service center(s) of the National Immigration Agency of the Ministry of the Interior where the experimental education institute that the student attended is located, and send copies of these notifications to the Ministry of Education, and to the competent education administrative authority of the special municipality, county or city where the experimental education institute that the student attended is located, and the school where the student is nominally registered.

## **Article 28**

These Regulations shall take effect on August 1, 2012.

The amendments to these Regulations shall take effect on the date of promulgation, with the exception of the amendments promulgated on December 24, 2012 which shall take effect on January 1, 2013, and the amendments promulgated on August 23, 2013 which shall take effect on September 1, 2013.